

CHICAGO REFERENCING

A Guide for Citing Resources Based on *The Chicago Manual of Style*.

The National Art School's preferred citation method is **The Chicago Manual of Style**, which uses a **footnotes & bibliography** system.

FOOTNOTES

- Footnotes are used when you directly reference someone else's ideas in your essay either through quotations or paraphrasing.
- Footnotes appear at the bottom of each page. Footnote numbers appear in superscript at the end of the sentence after the full stop, as per the following example:

Craft served as a medium through which to articulate personal, familial, social, and national affiliations, while fostering bonds of sentiment through its production and exchange.¹

- **Refer to the bottom of this page for the corresponding footnote.**
- Word processing platforms such as Microsoft Word or Google Docs can be used to create footnotes – you don't need to create them manually.
- Use only one footnote per sentence. Multiple references can be included in a single footnote separated by a semicolon, as per the following example (refer to the bottom of this page for the corresponding footnote):

Bridging the gap between object and self, feminine craft tactics created a discourse between exterior and interior, which encouraged an emotive level of material engagement.²

- When citing a source for the first time, include all the source information. Second & non-consecutive footnotes take a shorter form (Author Last name, Title and page number), and subsequent consecutive footnotes can use just the author last name and page number.

First footnote:

8. Rosalind E. Krauss, *Passages in Modern Sculpture*, (Cambridge, MA: MIT Press, 1981), 123.

...

12. Krauss, *Passages in Modern Sculpture*, 125.

13. Krauss, 127.

- If a source has three or more authors, always cite in full the first time, and subsequently shorten to First Author et al.

BIBLIOGRAPHIES

- The bibliography is located at the end of the piece of writing.
- It should include all the references from your footnotes as well as any other sources consulted during your research.
- The bibliography should not be numbered. List the references alphabetically according to the author's last name.
- In the bibliography the author's names are reversed – the last name comes before the first name.

1. Talia Schaffer, *Novel Craft: Victorian Domestic Handicraft and Nineteenth-Century Fiction* (Oxford and New York: Oxford University Press, 2011), 14.

2. Susan Pearce, *On Collecting: An Investigation into Collecting in the European Tradition* (London and New York: Routledge, 1995), 14; Susan Stewart, "From the Museum of Touch," in *Material Memories*, eds. Marius Kwint, Christopher Breward, and Jeremy Aynsley (Oxford: Berg, 1999), 31.

Footnotes and bibliographies have different formatting. Use this guide to help format your footnotes and bibliographies.

BOOK

Footnote

Author's First name Last name, *Book Title* (Place of publication: Publisher, Year), page number.

Anne D'Alleva, *How to Write Art History* (London: Laurence King Publishing, 2006), 12.

Bibliography

Author's Last name, First name. *Book Title*. Place of publication: Publisher, Year.

D'Alleva, Anne. *How to Write Art History*. London: Laurence King Publishing, 2006.

CHAPTER IN AN EDITED VOLUME

Footnote

Author's First name Last name, "Chapter Title," in *Book Title*, ed. Editor's First name Last name (Place of publication: Publisher, Year), page number.

Charles Harrison, "Modernism," in *Critical Terms for Art History*, ed. Robert S. Nelson and Robert Shiff (Chicago: University of Chicago Press, 1996), 142.

Bibliography

Author's Last name, First name. "Chapter Title." In *Book Title*, edited by editor's First name Last name, chapter page range. Place of publication: Publisher, Year.

Harrison, Charles. "Modernism." In *Critical Terms for Art History*, edited by Robert S. Nelson and Robert Shiff, 142–155. Chicago: Chicago University Press, 1996.

Exhibition catalogues are often published as books. Treat them and essays within them as books or chapters in an edited volume.

JOURNAL ARTICLE (ONLINE)

Footnote

Author's First name Last name, "Article Title," *Journal Title* volume, no. or issue (Month Year): page number, DOI or URL.

Grace McQuilten, "Dignity and Futility: Art and Labour in a Post-Industrial World," *Australian and New Zealand Journal of Art*, 20, (December 2020): 9,
<https://doi.org/10.1080/14434318.2020.1837375>.

Bibliography

Author's Last name, First name. "Article Title." *Journal Title* volume, number (no.) or issue (iss.) (Month or Season Year): page range. DOI or URL.

McQuilten, Grace. "Dignity and Futility: Art and Labour in a Post-Industrial World." *Australian and New Zealand Journal of Art* 20, (December 2020): 213-230.
<https://doi.org/10.1080/14434318.2020.1837375>.

NEWSPAPER OR MAGAZINE ARTICLE (ONLINE)

Footnote

Author's First name Last name, "Article Title," *Newspaper or Magazine Title*, Month Day, Year, URL.

Linda Morris, "National Art School Given Heritage Protection," *The Sydney Morning Herald*, February 12, 2021, <https://www.smh.com.au/culture/art-and-design/national-art-school-given-heritage-protection-20210211-p571o7.html>.

Bibliography

Author's Last name, First name. "Article Title." *Newspaper or Magazine Title*, Month Day, Year, URL.

Morris, Linda. "National Art School Given Heritage Protection." *The Sydney Morning Herald*, February 12, 2021. <https://www.smh.com.au/culture/art-and-design/national-art-school-given-heritage-protection-20210211-p571o7.html>.

NOTE: for print articles, include the page number in your footnote and omit the URL from the footnote and bibliography.

WEBSITES

Footnote

"Website title," Website Domain, publication or revision date if available, access date if no other date is available, URL.

"The art that made me: Marikit Santiago," Art Gallery of New South Wales, accessed December 8, 2020, <https://www.artgallery.nsw.gov.au/artsets/nbjk13>.

Bibliography

Website Domain. "Website title." publication or revision date if available, access date if no other date is available. URL.

Art Gallery of New South Wales. "The art that made me: Marikit Santiago." Accessed December 8, 2020. <https://www.artgallery.nsw.gov.au/artsets/nbjk13>.

SOCIAL MEDIA POST

Footnote & Bibliography

Author's full name (screen name), "Text of the post," Platform, Month day year, URL

APY Art Centre Collective (apy_ac_collective), "Tjungkara Ken with her beautiful painting today!! She is working towards an epic exhibition later this year @janmurphygallery," Instagram, February 3, 2021, <https://www.instagram.com/p/CK0vZSIBexY/>.

Note: If the post includes a first and last name, remember that the footnote is formatted as First Name, Last Name, while the bibliography is reversed: Last Name, First Name.

ONLINE AUDIO / VIDEO (e.g. YouTube, Podcasts, recorded lectures)

Footnote

Author's First name Last name, "Title of Recording," Channel or media platform (format), running time, Month Day, Year, URL.

Fiona Foley, "Fiona Foley interview: James C. Sourris AM Collection," State Library of Queensland (video), 28:40, February 11, 2015, <https://www.youtube.com/watch?v=6dAg3zGgZh8>.

Bibliography

Author's Last name, First name. "Title of Video." Channel or Social media platform (format), running time. Month Day. URL.

Foley, Fiona. "Fiona Foley interview: James C. Sourris AM Collection." State Library of Queensland on YouTube (video), 28:40, February 11, 2015. <https://vimeo.com/414955931>.

Note: There is a lot of variation in referencing audio and video sources. Refer to the following Recommended Resources if you need more specific advice.

RECOMMENDED RESOURCES

Chicago-Style Citation Quick Guide:

https://www.chicagomanualofstyle.org/tools_citationguide.html

The Chicago Manual of Style, 17TH ed, *Chapter 14 Notes and Bibliography*. A copy is kept at the NAS Library information desk.

For writing help, schedule an appointment with Dr. Molly Duggins, Academic Literacy Officer at molly.duggins@nas.edu.au.

For referencing help or advice and training on reference management tools, contact the NAS Library team at library@nas.edu.au.