Name:

Assignment:

Course:

Lecturer:

**Reason for waiver:**

Illness ☐

Misadventure ☐

Please outline how your studies were affected:

If illness or misadventure has prevented you from submitting your assignment by the due date you may apply to have the late penalties lifted.

Fill out this form and email it, with supporting documentation (e.g. medical certificate, letter from a treating professional), to your course coordinator **after** submitting your assignment.

**Please note: penalties are not waived for poor time management, work commitments, or course workload.**

Department of Art History and Theory

Application to waive late penalty